



S.A.Y. LANDS OFFICE

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Security/Enforcement 604-701-1692

GROUNDS MAINTENANCE

SECONDARY STUDENT, SUMMER – (2) Positions

The S.A.Y. Lands Office manages lands on behalf of Skowkale, Aitchelitz and Yakweawkwoose First Nations. . This position is responsible for supporting the village maintenance functions of Aitchelitz First Nation, Yakweawkwoose First Nation, and Skowkale First Nation. Employee is expected to work independently or as a part of a team and is expected to develop and maintain positive working relationships with leadership, other staff and community members. *Preference will be given to qualified Aboriginal applicants. Please self-identify on your cover letter or resume.*

JOB PURPOSE / SUMMARY:	To assist S.A.Y. Village Maintenance with completing tasks related to grounds/ village maintenance
SUPERVISED BY:	Governance Director
TYPE OF POSITION:	Summer Student Position, 8 weeks (July 5 th -August 27 th , 2021)
WAGE:	\$15.20/hr.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. Grounds keeping tasks, such as lawn mowing, raking, clipping, leaf blowing, weed-eating, spraying
2. Assist with garbage collection weekly
3. Pressure washing
4. Gutter cleaning
5. Minor maintenance duties
6. Janitorial duties such as sweeping, mopping, window washing, dusting, sanitizing
7. Fish hatchery grounds maintenance
8. Water/sewer service monitoring

KNOWLEDGE AND SKILLS REQUIRED:

1. Experience working with First Nation communities or equivalent experience
2. Good oral and written skills
3. Ability to work as a team member
4. Good organizational skills and initiative
5. Knowledge of small equipment use, or willing to learn

PERFORMANCE COMPENTENCIES AND CRITERIA:

- Demonstrates ability to work effectively under pressure
- Demonstrates good written and oral communication skills
- Demonstrates ability to work collaboratively with others

JOB POSTING

- Demonstrates ability to engage with the community and community members in a constructive and respectful manner
- Demonstrates problem-solving skills and initiative
- Demonstrates good time management skills and ability to meet deadlines
- Contributes to development of a professional and collaborative working environment

WORK CONDITIONS:

- Majority of tasks will be outdoors, differing weather and temperatures are to be expected
- Certain safety equipment will be provided such as gloves, safety hat, safety vest; however, employee will be expected to provide their own appropriate foot wear
- Multi-tasking and deadlines can be expected
- Community engagement may be demanding or stressful

TERMS OF EMPLOYMENT:

- Employee signs a standard form contract of employment
- Term of employment is 8 weeks as a summer student placement
- Work hours are 35 hours weekly (plus overtime if required and approved)
- Hourly wage of \$15.20/hr, payable biweekly and not in advance
- If no exemption applies, deductions will be made at source according to law
- If applicable, employer contributions will be made at prescribed rates to CPP, EI, WCB and vacation pay

HOW TO APPLY

Interested candidates are required to submit a resume and cover letter. Please include position title in the subject line. Send applications to:

S.A.Y. Lands Office
3rd Floor Building 10
7201 Vedder Road
Chilliwack, BC
V2R 4G5
Phone: (604) 824-5302
Email: manager@skowkalefn.com

Application deadline: 4:00PM, Friday June 4th, 2021

While we sincerely appreciate all applications, only those candidates selected for interview will be contacted.